



Create Digital Media Enterprise Platform Programme 2008-2009 Participation Agreement

1. Parties:

Participant & Business Venture: _____

Programme Co-ordinator: Programme Management Group (PMG) led by the Dun Laoghaire Institute of Art, Design, and Technology, Dun Laoghaire, Co. Dublin.

2. Nature of the Create Programme

The Create Programme is a part-time entrepreneurship Programme for digital media companies.

3. The PMG under Create Programme agrees to provide:

- a. Professional group and individual training over a 12 month period
- b. Access to working space (desk, PC, broadband access, and phone line) on a scheduled basis.
- c. Individual counselling from business mentors and trainers during 8 individual mentoring sessions

4. The above names participant agrees to:

- Commit to Create EPP on a part-time basis
- Commit to attending a minimum of 75% of the business training sessions per annual quarters
- Commit to attending all of the scheduled counselling sessions with EI mentors.
- Utilise Create facilities and technologies to interact with Create Programme Manager when deemed necessary.
- Focus on the core offering (services and/or products) proposed in their Create application form
- Define their training and mentoring needs and requirements before the 1st Create session
- Respect all copyright material sourced by the Create programme

5. Conditions for termination of this agreement:

The PMG reserves the right to withdraw an offer of a place on the Create Programme from any participant who fails to meet the above requirements (section 4). An infringement of one or more of the requirements laid out in section 4 will result in a verbal warning being issued to the participant. This will be followed by a written warning and a one-month probationary period. If the participant still fails to meet the

Programme's requirements, the PMG reserves the right to terminate their assignment to Create and ask them to leave the Programme. Failure to attend may result in the loss of funding for the duration of the absence.

6. Intellectual Property Rights:

Any discovery, invention or improvement in procedure made or discovered by a participant on the Programme or discussed with the Programme Management during the course of their duties, will remain the property of the participant.

7. Confidentiality:

All documents submitted and items discussed with the Programme Manager or the Programme Management Group will be treated in the strictest of confidence.

Please note that the PMG reserves the right to alter the start date or location of the Programme at short notice.

I have read and understood the above contract and agree to its provision.

Signed: _____ Date: _____
Participant

Counter Signed: _____ Date: _____
Create Programme Manager, on behalf of the PMG.